

File Map Co.,

ENGRAVER
WASHINGTON, D.C.

Aug. 7. 22.

Mr. O. L. Emerick,
Supt. of Public Schools,
Louden County,
Purcellville, Va.

My dear Mr. Emerick,

Your letter of the 5th inst. received, re
the drawing of a map of Louden County.

I recall the conversation you had with
Mr. Berthrong, some months ago, but the
details of such map are gone from me.

It would be an easy matter to arrive
at some clear understanding, if you would
call, when we could go over the subject, and
would insure a close accurate estimate to
be made of such map as you contemplate
having made.

When you call I will have a copy of a
Louden County map that will serve as a base
to indicate such data, as you desire to show
on your map.

Very truly yours
Charles J. Kelme

OFFICE OF THE
ENGINEER
WASHINGTON, D. C.

Mr. O. L. Emerick,
Superintendent of Schools,
Purcellville, Va.

D e a r S i r : -

I am advised that you desire a map
of Loudon County prepared.

I am a topographic draftsman and
will be glad to prepare such a map.

In making an estimate, it will be
necessary to know the quantity and character of
work desired and to see all data from which the
map will be made.

I shall be pleased to meet you and
will make an appointment if desired.

Very truly yours

631 Penna. Ave., N.W.

Charles J. Kelcey

Room 330, General Land Office,
Washington, D. C.,

February 24, 1922.

Mr. O. L. Emerick,
Superintendent of Public Schools,
Purcellville, Virginia.

My dear Mr. Emerick:

I believe it would be better for you to call to
see me.

I am prepared to give you an estimate, but prefer
to explain in more detail than could be done by corres-
pondence.

You may call at my room, No. 330, Ground Floor,
West Side of New Interior building.

I may also be able to give you an estimate for
photolithographing and printing the map.

Very truly yours,

A handwritten signature in cursive script, appearing to read "J. B. Derehrong". The signature is written in dark ink and is positioned below the typed name "Very truly yours,".

CHARLES J. HELM
ENGRAVING-PRINTING-EMBOSSING
ILLUSTRATING-DRAWINGS-COLOR DESIGNS
TELEPHONE MAIN 2443
631 PENNSYLVANIA AVENUE, N.W.
WASHINGTON, D.C.

BUSINESS LETTER HEADS, CARDS, ANNOUNCEMENTS
ENGRAVED DESIGNS, HERALDIC COAT-ARMS, ETCHING
ENGROSSED TESTIMONIALS, RESOLUTIONS, DIPLOMAS
PERSONAL GREETING CARDS DESIGNED AND ENGRAVED

September 19, 1922.

Mr. O. L. Emerick,
Superintendent of Schools,
Louden County,
Purcellville, Va.

*file
with Loudon*

My dear Mr. Emerick;

Your letter of the 16th. inst. received, re the Louden Co. maps.

I appreciate the opportunity to submit a new estimate, and will carefully study your specifications to see if the cost can be reduced and will write with what results, in a few days.

I am particularly interested in the making of the drawing, and will do my best to have production costs reduced.

Very truly yours,

Charles J. Helm

CHARLES J. HELM
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September 22, 1922.

file
Mr. O. L. Emerick,
Superintendent of Schools,
Purcellville, Louden Co., Va.

My dear Mr. Emerick:

Enclosed find a revised estimate that I am enabled to offer, by having secured direct, rock bottom prices on the several items entering into the making of your maps. By assuming all supervision, have only considered high grade workmanship, and all work will be under my personal supervision, making me personally responsible for every detail. So it goes without saying, I am enabled to promise an absolutely satisfactory map, as all work will be subject to your supervision and approval, from time to time, insuring perfect satisfaction to you on completion of your map.

Expect to be able to submit an attractive, reduced cost to mount at least a part of your maps on cotton, to fill any demands that may be made for mounted maps, at a cost very much less than have been quoted.

I have had several requests lately to supply mounted maps, and have about decided to put in my own mounting plant, when I can reduce the cost very materially,

Yours truly,

Charles J. Helm

File

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October 9, 1922.

Mr. O. L. Emerick,
Purcellville, Louden Co. Va.

My dear Mr. Emerick,

Your letter of the 7, inst. received, re the weight of paper to be used on your map of Louden Co. Va.

When you call I will have several samples of suitable map paper, to enable you to select the paper you prefer to use for your map. As to the additional cost of paper, will endeavor to keep the cost within the original or estimated cost, provided you do not depart too far from the ordinary run of map papers, in making your selection of paper.

As to the subject matter you intend printing on the margin of map, will be able to arrive at the cost, after seeing the copy, Its simply a question of type composition, to find the cost.

Very truly yours,

Charles J. Helm

file Loudon Co map

Instructionsto Mr. Helm

Boundary of Broad Run and Leesburg District should check up throughout with old Taylor map. This will change slightly from my map.

All dots locating houses to be omitted, also all arrows circles, etc. used in indicating rural routes. Stop all roads at boundary of county except road Middleburg to Upperville on southern boundary should run past Upperville to mark II.

Check up all locations of ~~xxxxxx~~ streams from old Taylor map as they are probably more accurate but use names on corrected map. Also indicate size of streams as shown on Taylor map.