

Dear Teachers:

The following program of study is a continuation of the work you did the first part of the year, and has been planned to help you improve your teaching.

As you notice, this is a tentative program, therefore very flexible, which provides an opportunity for you to adapt it to meet your individual needs or those of your school.

Although this program is directly intended to help improve instruction, we must continue to place emphasis upon the other two objectives outlined by Dr. Alexander-- To get every child of school age in school and to keep them there, and to keep up your average daily attendance.

With your cooperation we hope to make this year a banner year in the schools of Loudoun County.

G. A. Alexander
Supervisor

.....
Special Observances

January 18, 1939-- 10:A. M.

Standard tests will be given at the Leesburg School to all 7th grade pupils from the following schools:

- | | |
|--------------|----------------|
| Ashburn | Lincoln |
| Mountain Gap | Powell's Grove |
| Waterford | Lovettsville |
| Hamilton | Hillsboro |
| Hughesville | Round Hill |
| Purcellville | Leesburg |

January 25, 1939-- 10:A. M.

Standard tests will be given at the Saint Louis School to all 7th grade pupils from the following schools:

- | | |
|---------------|-------------|
| Bull Run | Middleburg |
| Conklin | Rock Hill |
| Watson | Willisville |
| Marble Quarry | Saint Louis |

January 25, 1939--8: P. M.

Meeting of County-wide League in Leesburg. Report of the Better Schools Committee.

February 5-12- Observance of National Negro History Week

February 10th-- 8:P.M. County-wide Meeting in Leesburg- Culmination of week's activities.

Speaker: Mr. Samuel A. Madden, Director of Adult Education
Among Negroes in Virginia
(Observe birthdays of all eminent statemen.)

March 24, 1939-- County-wide meeting in Leesburg- "Better Educational Facilities for our Children".

Speaker: Mr. William M. Cooper, Director of Extension,
Hampton Institute, Virginia

April 2-9 National Negro Health Week. (To be observed in all schools)

April 2 - 3:00 P. M. - County Wide Meeting at Leesburg

April 5, 1939-- 8:P. M. County-wide meeting in Leesburg.

Speaker: Dr. Edmead "Better Health for our Children"

April 23- 30 Better Homes Week.

April 28, 1939 - 8:00 P. M. County-wide meeting in Leesburg (Speaker to be announced)

May 14, 1939 - 3:00 P. M. - Educational Rally (Speaker to be announced)

May 15-19 - Open House Week.

Middleburg Group

Chairman of group-- Mrs. Mildred B. Gray
Secretary of group Mr. Evans

Group 3 Middleburg Saint Louis
Watson Bull Run
Conklin Willisville
Rock Hill

Problem: Program Making.

- January-- Discussion of types of Programs for Rural Elementary Schools
- February-- Presentation of types of Programs
- March-- The Use of the Block Program.
- April Evaluation of the Block Program.
- May-- Making a Workable program for a Rural School.

January

Middleburg Group
Problem: Problem Making-- Discussion of Types of Programs for Rural Elementary Schools

January 27th

- Discussion of types of programs for Rural Elementary Schools.
- 1. Report on Chapter I, "Program-making in a Rural Elementary School"
- 2. Discuss some difficulties in the formulation of workable daily schedules.
- 3. Discuss difficulties in putting the program into effect.

February

Middleburg Group
Problem: Program Making--Presentation of types of programs.

February 17th ---

- Types of programs
- I. Individual instruction program
 - a. advantages
 - b. Disadvantages
- II. Group program
 - a. advantages
 - b. disadvantages
- III. Long-time program
- IV. Better teaching unit type of program
- V. Formal teaching program
(Look for material on each type.)

March

Middleburg Group
Problem: Program Making--- The Use of the Block program.

March 17th

- The Use of the Block Program
- I. What is the Block program?
- II. Discuss how to use the block program in a one-two, or three-teacher school.
- III. Report on Chapter V, "The Supervision of Rural Schools," Anderson and Simpson

April

Middleburg Group
Problem: Program Making--Evaluation of the Block Program

April 21st

- Evaluating the Block Program
- I. Advantages
- II. Disadvantages
- III. Why would its adoption be more effective in a rural one-teacher school?

- IV. Discuss how the adoption of this program improves instruction.
- V. Give views from various authorities and courses of study on the advantages of the block program.

May

Middleburg Group

Problem-- Program Making-- Making a workable schedule for a rural elementary school.

May 19th

- Making a workable schedule for a rural elementary school.
- I. Make out a sample program covering six weeks work for your grades.

Each secretary should be prepared to give a report of the activities of his study group at the meeting of the County Teachers' Association.

GROUP II - Purcellville Group - Chairman of group - Mr. Randall
Secretary of group - Mrs. Jones

Group II - Purcellville, Powell's Grove, Lincoln, Round Hill, Hughesville, Hillsboro, Hamilton, Lovettsville, Waterford Marble Quarry

Problem: Materials of Instruction

- January - Collecting seatwork material
- February - Making permanent seatwork
- March - Making reading charts, maps, globes
- April - Flash cards, phrase cards
- May - Make cut-outs, sentence strips, word cards, dramatic silent reading games.

January - Purcellville Group - Problem: Materials of Instruction - Collecting Seatwork Material

- January 20- Collecting seatwork material
- I. Collect all kinds of material to be used for seatwork.
 - a. When to use it.
 - b. How to use it.
 - II. Values of seatwork
 - a. What part does well organized seatwork play in the teaching procedure.
 - b. What are the values of seatwork to the child?
 - c. What are the characteristics of good seatwork material?
 - III. Classification of seatwork materials.
 - a. Language arts
 - b. Social science
 - c. Arithmetic
 - d. Natural science

February - Purcellville Group - Problem: Materials of Instruction - Making Permanent Seatwork

February 10 - Making permanent Seatwork

- I. Materials
 - a. Old shoe boxes
 - b. Card board
 - c. Tag board
 - d. Printing press
- II. Values of permanent seatwork
 - a. Saves time
 - b. Stimulates thinking
 - c. Encourages creative work among children
 - d. Improves reading to follow directions and reading to answer questions.
- III. Use
 - a. How to use permanent seatwork effectively.

March - Purcellville Group - Materials of Instruction - Making Reading Charts.

March 10 - (Primary teachers) Making reading Charts

February - Leesburg Group - Problem: Miscellaneous materials - Bulletin board

- Feb. 10th Bulletin Board
- I. How to make a bulletin board
 - a. materials
 - cloth
 - wood
 - b. dimensions
 - c. placement in room why?
 - II. How to use a bulletin board
 - a. material (to post)
 - kind
 - placement on board
 - b. how to use the bulletin board as a learning device
 - c. pupil participation in upkeep of bulletin boards.

March - Leesburg Group - Problem: Miscellaneous Materials- Arrangement of books in room

- March 10th - Arrangement of books in room
- I. Book cases
 - a. how made (orange crates, boxes)
 - b. where placed
 - c. pupil participation
 - II. Selection of books
 - a. criteria for selection of books in a comprehensive reading program.
 - b. grouping of books for most effective use.
 - c. arrangement of books for beauty and convenience.

April - Leesburg Group - Problem: Miscellaneous materials: Classification of books according to type.

- April 7th - Classification of books
- I. Types
 - a. basal texts
 - b. supplementary texts
 - c. recreatory
 - d. natural science
 - e. social science
 - f. folk literature
 - g. encyclopedia
 - h. dictionary
 - II. Samples of each type
 - a. how used in a comprehensive reading program.
 - b. contributions of each type in developing reading tastes.
 - c. Value of each type to general reading skills (development of)
 - d. when and where in reading program should each type be introduced.

May - Leesburg Group - Problem: Miscellaneous Materials - Periodical Literature.

- May 5th - Periodical Literature
- I. Magazines
 - a. types for supplementary reading
 - natural science
 - social science
 - literary
 - b. how to use in a comprehensive reading program.
 - II. Periodical literature suitable in an Elem. Program.
 - 1. Child Life, 2. Popular mechanic 3. Popular science.
 - 4. Every Week, 5 News Week 6. Childrens' Activities
 - 7. Scholastic 8. American Girl 9. Boys' Life 10 American Boy
 - 11 Opportunity 12 Flash 13 Crisis 14 Junior Journal
 - 15. Wee Wisdom 16 National Geographic Magazine
 - III. Newspapers
 - 1. New York Times 2. Norfolk Journal and Guide 3. Pittsburgh Courier 4. Chicago Defender 5. Afro American

(These types of magazines and newspapers can be used most effectively in a comprehensive reading program.)