

Box 302
Leesburg, Virginia
May 26, 1943

Dear Co-Worker:

I am sending you a brief summary of the discussions carried on in our monthly conference on yesterday at the Douglass Elementary School.

Twenty teachers and two parents were present and participated in the discussions.

The following material was distributed:

1. Otis Classification Tests, Form R, instructions, report forms, keys.
2. Forms for final reports and your list of objectives for the year.
3. Jar Rubbers.
4. Globe for Powell's Grove School.

The group made a critical evaluation of our work for the year in the light of objectives drawn up at the beginning of the school year and set up tentative objectives for the school year 1943-44.

OBJECTIVES FOR 1942-43

1. Enroll and keep in school all children of school age.
2. Improve professionally.
 - a. Organize an extension class.
 - b. Make use of latest literature on education.
 1. Spend twenty-five dollars for this purpose.
 - a. Join NEAF-Department of Rural Education.
 - b. Subscribe to Journal of Negro History, Negro History Bulletin, Opportunity, Crisis.
 - c. Secure and make use of literature that will aid us in adapting the school program to meet the needs of the country under war conditions.
 - c. Hold at least three conferences of all teachers during the term, and small group meetings monthly.
3. Co-operate to the fullest extent in the war effort.
 - a. Purchase bonds and stamps. (teachers and pupils)
 - b. Salvage.
 - c. Improve physical fitness program in the schools.
Physical education program.
Hot lunch program.
Correction of physical defects.

It was decided by the group that most objectives were realized to a fairly large extent but that some needed to be carried over and worked toward next school year.

Number I. The teachers felt that practically all of the pupils of school age were enrolled in school but that attendance must be improved.

- Number II. (a) An extension class was organized, "Home Economics For Teachers". 8 teachers completed same.
- (b) One membership in NEA Department of Rural Education. Subscribed to all publications mentioned. (Publications came to professional library). Purchased 2 copies of Neilson and Van Hagen, Physical Education in the Elem. School and one copy of La Salle, Play Activities. Although these materials were secured and available in the library, the teachers as a whole did not make very wide use of them.
- (c) The three conferences of all teachers were held but only two sectional meetings due to travel difficulties.

Number III. To a large extent as almost all teachers are making use of the payroll savings plan. We were able to encourage pupils to buy approximately \$1000.00 worth of bonds and stamps. Physical education programs were improved in all the schools. Clinics were well attended. Hot lunch program improved. Work started next year. (Canning Project described fully in another section of this bulletin).

Twelve schools purchased thirteen Rosenwald Library Units.

TENTATIVE OBJECTIVES FOR 1943-44

- I. To enroll and keep in school all pupils of school age.
- II. To grow professionally and make our classroom teaching more effective. In order to do this each teacher will
 - a. Take advantage of all work with credit leading toward a higher degree. (extension, correspondence courses, summer school).
 - b. Make wise use of latest literature in education.
 - c. Join NEA--The department of her choice.
 - d. Subscribe to the Negro History Bulletin and at least one professional magazine.
 - e. Attend the three conferences of all teachers that will be held during the year and small group meetings, at least once a month.
 - d. Attend district and state teachers meetings whenever possible.
- III. Co-operate to the fullest extent in the war effort.
 - a. Adapting program of study.
 - b. Buy and promote sales of bonds and stamps.
 - c. Salvage.
 - d. Continue to improve Physical Fitness Program. Co-operate with County Health Unit--Correction of pupil's physical defects.

- e. Continue and improve hot lunch program.
- IV. Acquire adequate teaching equipment. Each school will have access to one duplicator. Improve library--secure a state aid library or Rosenwald Unit. Have at least two sets of supplementary readers for first three grades. One set Children's encyclopedia.
- V. To co-operate with County-Wide League and re-organize the Junior County-Wide League.

READING CONTEST

I wish to thank each teacher for her support in the Leisure-Time Reading Contest, the Teachers' Association for its gift of \$100.00 toward the prizes, and individual teachers for donations amounting to \$4.50. The total cost of prizes was \$16.80. Some of the reports were beautifully written up and I feel certain that the children enjoyed participating in the activity, whether they were competing for a prize or merely participating.

I regret that I was not able to personally award all the prizes, but they will be sent to you and I am asking that you award them to the winners. Round Hill is to be congratulated for running off with all three grand prizes.

WAR SAVINGS

You have done well with the sale of stamps and bonds. Last year our report for the year for all the schools in the county was less than \$75.00 worth of stamps and bonds. This time our sales through April total \$367.40 in the Douglass High School and \$732.50 in the elementary schools. Let us keep this good work up. Buy and encourage the pupils to continue to buy stamps and bonds during the summer.

We also decided that next year we would group our schools according to enrollment as the smaller schools become discouraged when their sales are compared with those of the larger schools.

SCHOOL LUNCH CANNING PROJECT

We are most appreciative of the efforts of all who participated in making the initial steps in our School Lunch Canning Project successful. Through your efforts we were able to determine the exact number of jars patrons would fill during the summer and to distribute the same to them. A complete report is found else where in this bulletin. We hope that those of you who are in the county during the summer will urge the parents to fulfill their pledges.

NEA WAR AND PEACE FUND

The NEA has put on a special drive to secure funds in addition to regular membership dues. In order to do this they have established a War and Peace Fund. According to the NEA Journal for May 1943 this money will be used for the following purposes:

To secure and maintain adequate salaries for teachers during and after the war.

To obtain action to correct grave educational deficiencies revealed by Selective Service.

To seek adequate financial support of education on local, state and national bases.

To safeguard the integrity of the schools against the tendency of other agencies to take over their functions.

To foster legislative and administrative measures to deal with rapidly increasing juvenile delinquency.

To work for an educational representative at the peace table and for the establishment of an international office of education.

All teachers are being asked to contribute to the Fund. The Loudoun Teachers Association decided at its meeting on May 25th, that each teacher would contribute \$1.00. Many of the teachers gave the dollar to the treasurer at that time. Those who did not are asked to send it to Miss F. Eleanor Clark, Middleburg, Va. before June 3, 1943 so that she may send one check from the Association at that time.

I am asking that all reports due in this office be mailed to me on or before May 28. (April War Savings report, Canning slips and forms, school improvement reports, etc.)

I wish to thank you for the splendid co-operation you have given our program this year. I hope that your summer will be most pleasant and profitable.

Very truly yours,

Ruby G. Vaughan
Ruby G. Vaughan
Supervisor