

Principal's Meeting
Douglass High School
January 17, 1955
7:30 P.M. to 9:00 P.M.

File Principals

The principals met on the above date. Due to the absence of the chairman, Mr. Drummond, Mrs. Lola Jackson, co-chairman, presided.

The meeting was opened by repeating the Lord's Prayer. The minutes of the last meeting were read and approved.

Unfinished business was discussed by Miss Cauthorne concerning the purchase of a "Tape Recorder", new schedule for the Speech Clinic, and the amount of money raised from the sale of Christmas Seals.

Mr. Gibson reminded us of school ages. Children whose sixth birthday falls before October 1 shall be permitted to attend school. Don't forget "Air Raid" drill or practice.

Mr. Gibson explained the following information from Mr. Emerick, what would be done in case of bad weather and if schools were to be closed.

1. He will call radio stations viz, W.R.C., W.T.O.P., W.M.A.L., Winchester and Frederick Maryland and have announcements made.
2. Principals should have an understanding with their bus driver to get in touch with them in case they think the weather is too bad for school, or if they think the weather will get bad during the school day.

Miss Cauthorne gave her report on the Sequence Chart from the mathematics Guide bulletin. This section shows the arithmetical understandings and skills which children need. In the discussion one point was emphasized that the chart will help the teacher to locate each pupil's stage of development and to plan the next steps in his program of work.

Special Attention: The following were brought to our attention for further consideration.

1. Do you know your county?
2. Do you know what your school needs?
3. Do we wish our superintendent to attend our principal's meeting?
4. Workshop for all teachers February 12, 1955 at Douglass High -
Time: 8:30 A.M. to 12:30 P.M.

The following principals were present:

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| 1. Mr. Sydnor | 4. Mrs. Janie Redwood |
| 2. Mr. D.C. Bowman | 5. Miss Ethel Stewart |
| 3. Mrs. Lola Jackson | 6. Mrs. H.G. Ellis |
- Also Mr. Gibson and Miss Cauthorne.

Mr. Gibson insists that the principals watch their calendar for dates for the principal's meeting and make it a MUST to attend. If you are not able to attend please notify Mr. Gibson before the meeting. The meeting starts at 7:30 P.M. and stops at 9:00 P.M..

There being no further business the meeting was adjourned.

Fred Drummond - Chairman
Henrietta G. Ellis - Secretary