

Principal's Meeting  
Douglass High School  
March 21, 1955  
7:30 P.M. to 9:00 P.M.

The principals met on the above date with Mr. Drummond, chairman, presiding. The meeting was opened by praying together the Lord's Prayer.

The minutes of the last meeting were read and approved.

The following principals were present:

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| 1. Mr. Drummond | 5. Mrs. Jackson |
| 2. Mr. Sydnor   | 6. Miss Stewart |
| 3. Mr. Talbot   | 7. Mrs. Ellis   |
| 4. Mr. Bowman   |                 |

Also Miss Cauthorne and Mr. Gibson.

Unfinished business - Miss Cauthorne reported that the "Tape Recorder" had been paid for. A final report would be given at the end of the school term. Mr. Sydnor said that the Air Raid instructions were being practiced and seemed to be working out all right.

Miss Cauthorne explained the purpose of the Guides we have in Physical Education, Mathematics, and Music. We will continue to study these Guides since we have not given too much time and thought to actually make any suggestions whether we like them as they are or the old course of study.

In a general way of speaking what we could do concerning these Guides stimulated a very interesting and debatable conversation. Many good points were brought out, so much so, we are hoping a committee will be appointed to study and work out a curriculum for the county on each grade level. Memo 35

Special Attention:

1. Book committee will not meet March 24, 1955.
2. Test - Iowa Silent Reading - Grade 7 and 8. State TEST WILL BE GIVEN LAST TWO WEEKS IN APRIL 1955.
3. Principal get general instructional money bills into office before May 9, 1955, School Board Meeting.
4. A "Virginia History" will soon be out but in the meantime collect all material on Virginia you can find.
5. Mr. Sydnor will call Mr. Drummond the time school will close in case of bad weather in order that bus drivers may make connections.
6. Science - Do you think one of your teachers would like to write about one interesting feature they have taught? This would be sent to the State Department - a helpful suggestion may further aid in developing an Elementary Science Guide. Please send this material to Miss Cauthorne.
7. Bring to the next meeting some suggestions for the improvement of the curriculum.

Mr. Gibson insists that principals watch their calendar for dates for the principal's meeting and make it a MUST TO ATTEND. If you are not able to attend please notify Mr. Gibson before the meeting. The meeting starts at 7:30 P.M. and ends at 9:00 P.M.

There being no further business the meeting was adjourned.

Fred Drummond - Chairman  
Henrietta G. Ellis - Secretary

P.S. PLEASE READ CAREFULLY SUPTS. MEMO. NO. 125, March 15, 1955 from Ray E Reid, Assistant Superintendent of Public Instruction - SUBJECT: TEXTBOOK ADOPTION and keep on file for reference. Take this matter up with your faculty.