

Absence and Substitute Report - Drivers

*Copy*

School: Douglass High Month of Oct. 19 67

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

27 And 28 day of the 30

Joseph Preston Peterson  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card 229-66-4656

Route 1 Box 178  
Route and Box Number or Street Address

Aldie, Va. 22001  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student yes

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

James Robert Thomas  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_  
 Soc. Sec. \_\_\_\_\_  
 Fed. Tax \_\_\_\_\_  
 State Tax \_\_\_\_\_  
 Net \_\_\_\_\_

*copy*

Absence and Substitute Report - Drivers

School: Douglass High School Month of September 19 67

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

Sept. 15

Joseph Preston Peterson  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card 229-66-4656

Aldie Va. Box 178  
Route and Box Number or Street Address

22001  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

James Robert Thomas  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_



*copy*

Absence and Substitute Report - Drivers

School: Douglas High Month of September 19 67

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

September 19, 1967

Joseph P Peterson  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card 929-66-4656

Albie Va. Box 128  
Route and Box Number or Street Address

92001  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Willis O. Hammel  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_

COPY

Absence and Substitute Report - Drivers (Sept.) 418

School: Douglas High School Month of Oct. 19 19 67

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

*Sept.* 11 12 13 14 15 \_\_\_\_\_

Samuel E. Curtis  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card \_\_\_\_\_

Russellville, Virginia Box 721  
Route and Box Number or Street Address

Russellville Va. 22132  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student ✓

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Pearl Marie J. Lewis  
~~Russellville Virginia~~  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_



Copy

Absence and Substitute Report - Drivers

School: Douglass High Month of April 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

April 1, 1968 morning and evening and April 2

Joseph Peterson  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card 229-66-8656

Box 178, Aldie  
Route and Box Number or Street Address

Aldie Va. 22001  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student ✓

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Ester Nickens  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_  
 Soc. Sec. \_\_\_\_\_  
 Fed. Tax \_\_\_\_\_  
 State Tax \_\_\_\_\_  
 Net \_\_\_\_\_

School: Douglas High Month of 3-29 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

26 27 \_\_\_\_\_

Samuel Eugene Corbin  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card 223-64-1853

Box 721 Pucelville, Va  
Route and Box Number or Street Address

\_\_\_\_\_  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Roger Lee Cook  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_



~~Copy~~

School: Douglass High Month of March 20, 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

Tuesday Evening - Wednesday - Thursday Morning

Samuel Eugene Corbin  
Substitute's Name as Shown on Social Security Card Husband's Name of Substitute

Social Security Number as shown on card 223-64-7853

Box 721  
Route and Box Number or Street Address

Purcellville Virginia  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student ✓

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Charles W. Jackson  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_  
 Soc. Sec. \_\_\_\_\_  
 Fed. Tax \_\_\_\_\_  
 State Tax \_\_\_\_\_  
 Net \_\_\_\_\_

Absence and Substitute Report - Drivers

School: Douglass High Month of February 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

12 13

Josiah Preston Peterson  
 Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute  
 Social Security Number as shown on card      229-66-4656

Rt. 1, Box 178  
 Route and Box Number or Street Address      Month of      19

Aldie, Va. 22001  
 Town, State and Zip Code

Substitute is: Adult \_\_\_\_\_ Student x  
 Approved as correct by:

(Ass't.) Principal      *Esther J. Nelson*  
 Bus Driver

4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_  
 Soc. Sec. \_\_\_\_\_  
 Fed. Tax \_\_\_\_\_  
 State Tax \_\_\_\_\_  
 Net \_\_\_\_\_

Substitute's Name as Shown on Social Security Card      \_\_\_\_\_  
 Social Security Number as shown on card      \_\_\_\_\_  
 Route and Box Number or Street Address      \_\_\_\_\_



Absence and Substitute Report - Drivers

418

School: Douglass Month of Feb 9 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

Samuel Eugene Corbis  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card 223-64-1853

Box 721  
Route and Box Number or Street Address

Purcellville Va.  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student ✓

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Roger Lee Cook  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net

Absence and Substitute Report - Drivers

School: Douglas High Month of January 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

- 1. All substitute drivers will be paid by the School Board.
- 2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
- 3. May and June will be considered as one month with respect to bonus.
- 4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

Jan 2, 1968 , Jan 5, 1968

Joseph Preston Peterson  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card 229-66-4656

Route 1 Box 178  
Route and Box Number or Street Address

Aldie, Va. 22001  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student ✓

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Esther J. Wickens  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

So. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_



*Copies*

Absence and Substitute Report - Drivers

School: Douglas High Month of Jan. 31 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

-----

Samuel Evelyn Cochran  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

293-94-1853  
Social Security Number as shown on card

Box 931  
Route and Box Number or Street Address

Purcellville, Virginia  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

\_\_\_\_\_  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

So. So. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_

Absence and Substitute Report - Drivers

School: Douglasa High Month of May 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

22 (1/2 day) \_\_\_\_\_

Alfred Pollard  
 Substitute's Name as Shown on Social Security Card \_\_\_\_\_ Husband's Name of Substitute \_\_\_\_\_  
 Social Security Number as shown on card 231-70-7034

Route and Box Number or Street Address \_\_\_\_\_

Leesburg, Virginia 22075  
 Town, State and Zip Code \_\_\_\_\_

Substitute is : Adult \_\_\_\_\_ Student X

Approved as correct by:

\_\_\_\_\_  
 (Ass't.) Principal

Charles W. Jackson  
 Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_  
 Soc. Sec. \_\_\_\_\_  
 Fed. Tax \_\_\_\_\_  
 State Tax \_\_\_\_\_  
 Net \_\_\_\_\_



Absence and Substitute Report - Drivers

School: Douglas High Month of May 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

29(1/2) 31 \_\_\_\_\_

Joseph Preston Peterson  
 Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card      229-66-1656

Route 1, Box 178  
Route and Box Number or Street Address

Aldie, Virginia 22001  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student x

Approved as correct by:

\_\_\_\_\_  
 (Ass't.) Principal

Charles W. Jackson  
 Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_

Absence and Substitute Report - Drivers

School: Douglass High Month of May 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

3 (1/2 day) \_\_\_\_\_

Joseph Preston Peterson

Substitute's Name as Shown on Social Security Card

Husband's Name of Substitute

Social Security Number as shown on card 229-66-4656

Route 1, Box 178

Route and Box Number or Street Address

Aldie, Virginia 22001

Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student X

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Willis C. Lammell  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_



Absence and Substitute Report - Drivers

School: Douglass High Month of May 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

23 \_\_\_\_\_

Alfred Pollard  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card      231-70-7034

\_\_\_\_\_  
Route and Box Number or Street Address

Leesburg, Virginia 22075  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student x

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Willis C. Stammel  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_

School: \_\_\_\_\_ Month of \_\_\_\_\_ 19 \_\_\_\_\_

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

- Douglass High** **May** **68**
1. All substitute drivers will be paid by the School Board.
  2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
  3. May and June will be considered as one month with respect to bonus.
  4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

-----

Substitute's Name as Shown on Social Security Card \_\_\_\_\_ Husband's Name of Substitute \_\_\_\_\_

Social Security <sup>9</sup>~~10~~ Number as shown on card \_\_\_\_\_

**Joseph Preston Peterson**

Route and Box Number or Street Address \_\_\_\_\_

**229-66-4656**

Town, State and Zip Code \_\_\_\_\_

**Route 1, Box 178**

Substitute is : Adult \_\_\_\_\_ Student \_\_\_\_\_

Approved as correct by: **Aldie Virginia** 22001

\_\_\_\_\_  
(Ass't.) Principal

x *Esther J. Nickens*  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_

Absence and Substitute Report - Drivers

School: Douglas High Month of May 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

~~17 21 22 23 24 27 28 29 31~~ \_\_\_\_\_

~~Samuel Eugene Corbin~~  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card      223-64-1853

~~P. O. Box 721~~  
Route and Box Number or Street Address

~~Purcellville, Virginia~~  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student x

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

\_\_\_\_\_  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_



Absence and Substitute Report - Drivers

School: Douglass High Month of June 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

~~3~~ ~~4(1/2)~~ 11(1/2) 12 -----

Samuel Eugene Corbin  
Substitute's Name as Shown on Social Security Card      Husband's Name of Substitute

Social Security Number as shown on card      223-64-1853

P. O. Box 721  
Route and Box Number or Street Address

Purcellville, Virginia  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student X

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Roger Cook  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_  
 Soc. Sec. \_\_\_\_\_  
 Fed. Tax \_\_\_\_\_  
 State Tax \_\_\_\_\_  
 Net \_\_\_\_\_

Absence and Substitute Report - Drivers

School: Douglass High Month of June 19 68

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I hereby certify that I did not drive on the following days of the month listed:

~~7(1)~~ ~~10~~ ~~11~~ ~~12(1)~~ \_\_\_\_\_

~~Joseph Preston Peterson~~ \_\_\_\_\_  
Substitute's Name as shown on Social Security Card      Husband's Name of Substitute

229-66-4656  
Social Security Number as shown on card

~~Route 1, Box 178~~ \_\_\_\_\_  
Route and Box Number or Street Address

~~Aldie, Virginia 22001~~ \_\_\_\_\_  
Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

James Robert Thomas  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_  
 Soc. Sec. \_\_\_\_\_  
 Fed. Tax \_\_\_\_\_  
 State Tax \_\_\_\_\_  
 Net \_\_\_\_\_

Absence and Substitute Report - Drivers  
Douglass High

June

418

68

School: \_\_\_\_\_ Month of \_\_\_\_\_ 19 \_\_\_\_\_

Principal: Have bus driver complete a separate form for each substitute used during the month. Be sure he is aware of the following provisions:

1. All substitute drivers will be paid by the School Board.
2. Regular drivers will be paid only for those days on which they actually drive-- salaries will reflect absences regardless of reasons.
3. May and June will be considered as one month with respect to bonus.
4. Only regularly-approved substitute drivers may be used. If in doubt, consult official list in principal's office.

I <sup>(1)</sup>hereby certify that I did not drive on the following days of the month listed:

~~Joseph Preston Peterson~~ \_\_\_\_\_

Substitute's Name as Shown on Social Security Card 229-66-4656 \_\_\_\_\_ Husband's Name of Substitute \_\_\_\_\_

Social Security Number as shown on card \_\_\_\_\_  
~~Route 1, Box 178~~ \_\_\_\_\_

~~Aldie, Virginia 22001~~ \_\_\_\_\_  
Route and Box Number or Street Address

\_\_\_\_\_ Town, State and Zip Code

Substitute is : Adult \_\_\_\_\_ Student \_\_\_\_\_

Approved as correct by:

\_\_\_\_\_  
(Ass't.) Principal

Charles H. Jackson  
Bus Driver

FOR SCHOOL BOARD OFFICE USE ONLY

Gross \_\_\_\_\_

Soc. Sec. \_\_\_\_\_

Fed. Tax \_\_\_\_\_

State Tax \_\_\_\_\_

Net \_\_\_\_\_