

LOUDOUN COUNTY HIGH SCHOOL

LEESBURG, VIRGINIA

GEORGE D. GROVE
Principal

J. LUPTON SIMPSON
Vice-Principal

April 12, 1955

Supt. O. O. Emerick
Leesburg
Virginia

Dear Mr. Emerick:

This letter is in regards to the books used in the commercial department which are not on the book list.

We feel that the commercial department is as much a part of this school curriculum as any other class in the school. We do not think it fair to require students to wait two or three weeks for textbooks and workbooks at the beginning of the year, because we don't want to order any more than necessary.

We have been patient with the office in this respect for many years, but now feel it would be for the best interests of everybody if you placed the books we requested on the book list.

We are sure you will give this request additional thought and attention.

Thank you.

Sincerely yours,

Jane P. Welsh
Jane P. Welsh

Wanda Hough
Wanda Hough

Rhea J. Bragg
Rhea J. Bragg

April 22, 1955

Mrs. Jane P. Welsh
Mrs. Wanda Hough
Mrs. Rhea J. Bragg
Loudoun County High School
Leesburg, Virginia

Dear Mrs. Welsh, Hough, & Bragg:

I have your letter about textbooks in the commercial department for next year. I asked the school board to approve for adoption all of the books except the workbooks. These are usually not adopted except in the first grade.

I have been seeking for sometime some means of reducing the number of books to be handled in the bookroom because we can never get adequate help and our space is very limited in the early fall.

We shall place the workbooks as well as other commercial texts on the book list but I may arrange to have some of the books used only at Loudoun County High School shipped to the school rather than our warehouse during the summer.

Very sincerely yours,

O.L. Emerick
Division Superintendent

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