

REPORT OF HOME MAKING EDUCATION PROGRAM
For Session 1945-46

City or County Leesburg School Douglass High Teacher L. C. Sully

Date report completed May 10, 1946

i. Groups reached in program:

In-School Program

Enrollment and schedule data

	8th yr.		9th yr.		10th yr.		11th yr.		12th yr.		Total	
	B	G	B	G	B	G	B	G	B	G	B	G
a. No. pupils enrolled in entire high school	20	35	19	27	9	25	8	22			56	109
b. No. pupils by years of high school enrolled in vocational homemaking classes			1	27		5		10			1	44
	H. E. I		H.E. II		H.E. III		H.E. IV		Total			
	B	G	B	G	B	G	B	G	B	G	B	G
c. No. enrolled in high school in H.E. by years of vocational H.E. course	1	29		15							1	44

Be sure that the total in b and c correspond. Exactly the same total number of boys and girls enrolled in homemaking under b should appear under c.

d. Total time in hours per week pupils devote each year of the vocational course to class work in homemaking

First year of course	Second year of course	Third year of course	Fourth year of course
Thrs. 30 min.	Thrs. 30 min.		

e. Are you teaching homemaking in the eighth grade as a part of the five year high school program? No. No. of pupils . Length of class period . Length of course . Frequency of class meeting . If number of pupils has been reported under (b) do not report here).

f. Number enrolled in homemaking classes for boys ONLY 0

No. pupils enrolled in exchange classes with agricultural education
Boys 0 Girls 0

No. pupils enrolled in exchange classes with trade and industrial education
Boys 0 Girls 0 No. class meetings 0

No. pupils enrolled in exchange classes with distributive education.....
Boys 0 Girls 0 No. class meetings 0

g. Work with elementary grades: None.
Are you helping pupils to develop homemaking experiences as a part of the regular work in the elementary school? No. pupils with whom work was done
Are any over-age elementary pupils being enrolled in regular high school homemaking classes? Enrollment
Are separate classes organized for elementary pupils? Enrollment

2.
Out-of-School Program

Report below on the nature of the out-of-school classes taught. IMPORTANT; Include classes taught in summer, 1945, as well as this present school session. Report on those taught in cooperation with other agencies; such as, general adult education, agricultural education, distributive education, trade and industrial education and agencies serving the community; such as, professional workers council, Parent-Teachers Association, ^{nutrition committee} Health Department, Public Welfare, Red Cross and others. Report each adult class in the area in which the major study was done.

Area	Phase of area worked on. (Example: Production & conservation or meal planning & preparation)	Number groups taught	Enrollment		Number meetings held for each group	Total No. hours each group met	If work was done with another agency, name of agency
			Men	Women			
Nutrition Foods	Improving Family Diets	1	0	16	10	20	
Clothing	Clothing Construction and Renovation	1	0	8	10	20	
Housing							
Child care							
Family Relationships							
Home Nursing							
Health							
Family Finance							
Personal Improvement							

II. Improvement in equipment and other facilities.

1. New equipment and furnishings added. List new equipment and furnishings added and state value of these articles:

Ironing Board Cover & pad - \$ 2.25
 Wet mop and extra Head - 2.33
 Dish towels & Dish clothes - 3.25
 Pot holders - .30
 Paring Knives - 1.50
 Measuring Devices - .60
 Pins, Needles, Thread Cutters - 1.03
 Oilcloth - \$1.95

2. Improvements made in:

- a. Building. List improvements made in exterior and interior of building; such as, painting, remodeling and the like:

None

- b. Furniture and furnishings. Indicate furniture repaired or refinished.

~~Filing Cabinet~~

~~Pupil Desks~~

2 gas ranges - Lunch Room

- c. Other improvements made:

None

c. New books added to library; List titles of new books added this year and the number of copies of each:

<u>Author</u>	<u>Title</u>	<u>No. Copies</u>
Greer	Your Home & You	1
Harris, Tate, Anders	Everyday Living	1
Mitchell	Nutrition in Health & Disease	1
Reeves	Problems in Home Economics	1
	The American Woman's Cook Book	2

III. Progress made by individuals enrolled in the homemaking program:

A. Summary of work on home problems or projects carried by pupils at home and at school during the year 1945-46!

Home Projects	Number Projects	Number applications of improved practices
Care and guidance of children	2	3
Consumer buying	4	4
Family and social relations (including recreation)		
Health and home care of the sick		
First aid		
Home improvement (Interior or exterior)	10	6
Homemaking problems that cut across several areas		
Home management		
Joint projects with pupils in agriculture		
Joint projects with pupils in distributive education		
Laundering	4	5
Personal care and improvement	11	7
<i>Meal Planning</i> Provision of food for the family	10	5
Selection, care, construction and renovation of clothing	9	8
Home production: Gardens		
Canning		
Poultry		
Pigs		
Other <i>Table Setting & Service</i>	5	6
Unclassified		

Total time per week scheduled solely for individual conferences on home problems. Hrs. 3 Min. 45 (Do not include supervision after school hours and on Saturdays and holidays or time set up in schedule for other purposes, such as study hall).

Number individuals homes visited for the purpose of supervision of home problems or projects 19

Total number home visits made during the year 23

Have you visited the home of each pupil enrolled in your classes this year? No.

B. Production activities in the homemaking education program, (Summarize work done at school and at home only as a part of the homemaking program).

In-School Classes

a. Gardens

(1) No. spring and summer gardens planned, planted and cultivated _____

(2) No. fall and winter gardens planned, planted and cultivated _____

b. Conservation of food

(1) Canned food:

No. quarts vegetables canned

No. quarts fruit canned

No. pints meat canned

(2) Food dehydrated, evaporated or dried:

No. pounds of vegetables

No. pounds of fruits

(3) Stored:

No. bushels vegetables stored

No. bushels of fruits stored

c. No. chickens raised

d. No. pigs raised

e. Clothing:

No. new garments made 59

No. garments renovated 3

No. garments repaired 2

f. No. articles made for the Red Cross

g. Miscellaneous:

(1) No. household articles made 11 Repaired _____

(2) No. home nursing or first aid articles made or improvised _____

(3) Others _____

C. Production activities in Adult Homemaking Education Program Report only
 results of instructional program:

	In cooperation with agricultural education	Exclusive of agricultural Ed.	No. applications of improved practices
a. Gardens			
(1) No. Spring and summer gardens planned, planted and cultivated			
(2) No. Winter and fall gardens planned, planted and cultivated			
b. No. chickens raised			
c. No. pigs raised			
d. Conservation of food			
(1) Food canned:			
No. qts. vegetables canned			
No. qts. fruit canned			
No. pts. meat canned			
(2) Food dehydrated, evaporated or dried:			
No. pounds of vegetables			
No. pounds fruits			
(3) Stored:			
No. bushels vegetables stored			
No. bushels of fruits stored			
e. In how many homes have you worked with adult homemakers during the year?			
f. How many families have you helped plan and carry out a production and conservation program?			
g. In how many neighborhoods did you develop an educational program?			
h. Clothing:			
No. new garments made			6
No. garments renovated			5
No. garments repaired			
i. Miscellaneous:			
No. household articles made		Repaired	
No. home nursing or first aid articles made or improvised			
Others			

IV. Status of the home economics clubs:

Did your girls have a club this year? Yes Enrollment 40 Percent of pupils in home economics classes who are club members 90 Number club meetings held during the year 3 Has each club member participated in a club program this year? No

V. Other school and community services:

A. The school lunch program:

Do you have any responsibility for the school lunch program in your school? Yes _____ No (check)

If you do have any responsibility for the lunch program, check the jobs you do perform and supply the data requested below:

- (a) Devote a period daily to supervision _____
- (b) Give occasional assistance to lunch room workers _____
- (c) Plan menus _____
- (d) Check menus prepared by workers or committees _____
- (e) Make market orders _____
- (f) Buy food regularly for lunch room _____
- (g) Keep records _____
- (h) Prepare reports _____
- (i) Give on-the-job training to workers _____
No. workers trained _____
- (j) Hold workshop for school lunch workers _____
Number of hours of instruction given _____
- (k) Hold classes for workers _____
Number of workers trained in classes _____
Number hours of instruction given _____
- (l) Plan a school lunch food conservation budget _____
- (m) Supervise school lunch canning program _____
Number quarts canned _____

Total time per day spent on lunch room work _____ hrs. _____ Min.
(Include time spent before, during and after school hours)

B. The guidance program:

Do you have any responsibility for developing the guidance program? Yes No _____ (check)

If you have any responsibility, check its nature below:

- (a) Act as member of the guidance committee _____
- (b) Have conferences with pupils other than those enrolled in homemaking classes on personal problems.
- (c) Give information to pupils other than those enrolled in homemaking on vocational opportunities related to homemaking
- (d) Assist in keeping guidance records
- (e) Other _____

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Did your girls have a club this year? Yes Enrollment 40 Percent of pupils in home economics classes who are club members 90 Number club meetings held during the year 3 Has each club member participated in a club program this year? No

V. Other school and community services:

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Number quarts canned _____

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B. The guidance program:

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- (b) Have conferences with pupils other than those enrolled in homemaking classes on personal problems.
- (c) Give information to pupils other than those enrolled in homemaking on vocational opportunities related to homemaking
- (d) Assist in keeping guidance records
- (e) Other _____

C. Physical and health education program

Do you have any responsibility for assisting with the physical and health education program? Yes No (check)

If you have any responsibility, check its nature below:

- a. Assist with physical inspection of pupils
- b. Assist with clinics _____ Types _____
- c. Devote a period each day to physical and health education _____
- d. Assist in developing the nutrition education program
- e. Assist in improving diets of mal-nourished pupils
- f. Assist in the improvement of sanitary conditions in the school
- g. Others _____

VI. Recommendations for next year's program:

Outline recommendations which you would make for the development of the home-making education program for in-school and out-of-school groups. (Please give this information regardless of whether you expect to return to this school next year.)

a. In-school group *Answers on paper attached*

(1) How can the needs of pupils be better served through increased enrollment, modification of the schedule, or modifications of the offerings of the school?

(2) What studies should be made to determine family and individual problems?

(3) What problems should be worked on in homemaking classes?

(4) How can home visiting be made more effective?

(5) What types of records should be kept and how should they be kept?

(6) What improvements in housing and equipment are needed for the homemaking department?

(7) How can the home economics club be improved?

b. Out-of-school group

(1) What communities in the service area of the school are in need of help? Indicate nature of help needed.

1. Sterling, Va. - Personal Grooming
2. All Communities - Home Nursing

(2) What ways do you think will be effective in serving these communities?

1. Organizing a girl's Club.
2. Organize adult class with aid of Red cross workers.

VII. Records filed.

Check below the records which have been made and are left in the home economics department for use in program planning next year:

- (1) Studies of each pupil enrolled in home economics classes
- (2) Studies of community _____
- (3) Progress report for each pupil showing:
 - a. Problems worked on _____
 - b. Experiences pupil has had at home in working on problems
 - c. Definite improved practices adopted by each pupil _____
 - d. Year's plan of work
 - e. Yearly report _____
- (4) Records of department finances
- (5) Club records

APPROVED

O. H. Emerick

Division Superintendent

APPROVED

G. S. Liverpool

Principal

VI. a. In-school group

- (1) Increased enrollment would call for an increase of space for the teaching of home economics. The needs of the pupils can be better served with an additional room or rooms, and two teachers of home economics. The class periods are satisfactory--90 minutes.
- (2) The following studies should be made to determine family and individual problems:
1. Studies of home conditions in communities of this particular area.
 2. Records of general information and personality characteristics of each pupil of home economics.
 3. Studies of economic, social, religious, and political status of families of the various communities.
 4. Health standards of the communities.
- (3) In the home economic classes of this school the following problems should be worked on in particular for the next school term:
- General Problems:
1. Improving the nutritional habits of families.
 2. Caring for children.
 3. Managing the family income.
 4. Housing the family.
 5. Clothing the family.
 6. Home Nursing.
- (4) Home visiting may be made more effective by first acquainting the parent with the general workings and set-up of the vocational plan of home economics. This may be done through a planned program for parents. A suggestion is in form of a banquet or musical tea. In this way the teacher will find her visit more welcome, and talking and working with the parent will seem easier. The teacher will have made definite plans for the visit and will know her aims and purposes.
- (5) The following records should be kept by the home economics teacher in her department in a filing cabinet, preferably a locked, steel cabinet:
1. Year's plan of work
 2. Projects worked on by each girl
 3. A record of each girl as to general information on herself, home and family conditions, health and personality traits.
 4. Financial records of the department
 5. Club records
- (6) Improvements in housing and equipment needed:
1. An additional classroom
 2. A gas or electric stove for classroom work
 3. Hot running water
 4. At least two sewing machines
 5. Floor covering
 6. Files for records and reports
 7. Large table
 8. Screens For Windows and Door
- (7) Improvements for home economics club:
1. Improve schedule for regular meetings
 2. Carry on some worthwhile community project
 3. Purchase magazines and other needed educational materials for classroom use.
 4. Purchase some needed small equipment for the home economics room.