

Was instruction provided in regular day school classes for out-of-school youth?

Was out of school youth or adult class held in cooperation with one of the following?

General school adult program ; Trades & Industry ; N. Y. A. ; County Agricultural Board ; Independently .

How many Victory Garden neighborhood meetings did you attend? None

How many meetings of committeemen and committeewomen of Victory Garden Program have you attended? None (Had a Conference with Miss Sneed) concerning this.

How many agriculture planning board meetings have been held? None

How many have you attended? None

Were you assigned the responsibility for working with definite committees in your County? No. Give names or descriptive titles of committees

How many Victory Gardens have been planted or improved as a result of your efforts? 10 improved
Attended district meeting at Fairfax, also a meeting in Leesburg

High School Classes and Enrollment:

Number of weeks you were employed 20. Number of Months you were employed 4 1/2. Number of weeks school was in session 39.

ENROLLMENT DATA

A.	7th yr.		8th yr.		9th yr.		10th yr.		11th yr.		12th yr.		Total	
	B	G	B	G	B	G	B	G	B	G	B	G	B	G
No. pupils enrolled in entire high school			27	43	24	26	35	33	22	28			106	130
No. Pupils by years of high school enrolled in home economics classes						17		13		12			*	* 42

B.	H.E. I		H.E. II		H.E. III		H.E. IV		Total	
	B.	G	B	G	B	G	B	G	B	G
No. enrolled in H.E. by years of H.E. course.			31		11				*	* 42
Total No. hrs. per week given to home economics class instruction			15		7 1/2					22 1/2

* Be certain that these totals correspond. Exactly the same total number of boys/enrolled in H.E. under A should appear as under B. This applies to girls also.

School Lincoln High School

DAILY SCHOOL SCHEDULE

Give full information on your entire school day from the opening hour of the school to dismissal in the afternoon.

Hour	Course taught or Duty performed	Enrollment
9:15 - 9:30	Home Room	20
9:30 - 11:00	H. Ec. I	15
11:00 - 12:30	H. Ec. II	18
12:30 - 1:00	Lunch	
1:00 - 1:45	H. Ec. I + II	9
1:45 - 2:30	Phy. Ed.	21
2:30 - 3:15	H. Ec. I + II (continued)	

Number enrolled in classes for boys alone None

Number boys enrolled in exchange classes with Agriculture 30

Number boys enrolled in exchange classes with Trades & Industry None

Total time per week scheduled solely for home project conferences 1 Hrs. 30 Min.

(Do not include supervision after school hours and on Saturdays and holidays nor time set up in schedule for other purposes such as study hall).

Number individual homes visited for purpose of supervision of home projects 44

Total number home visits made during year 44

Have you visited the home of each pupil enrolled in your classes? Yes (once)?

School Lincoln H. S.

*Summary of work on problems of homemaking carried on during year 1941-42.

Type Project	Year of H.E. Course	Number		Total Home Problems
		Home Problems*		
		Boys	Girls	
Care and guidance of children	I		1	1
Consumer buying				
Family and social relations (including recreation)				
Health and home care of the sick				
First Aid				
Home improvement (interior or exterior)	II		1	1
Homemaking problems that cut across several areas	I II III		38	38
Home management				
Joint projects with pupils in agric.				
Joint projects with pupils in distrib- utive education				
Laundering				
Personal care and improvement				
Provision of food for the family				
Selection, care, construction and renovation of clothing				
Home Production:				
Gardens				
Poultry				
Unclassified				

* Report as home problems work done at home and at school which has met the following standards:

- (1) Cooperative parent-teacher-pupil selection of problem for work.
- (2) Definite goals set up by the pupil for the solution of the problem.
- (3) Definite plans made for reaching goals.
- (4) Record of progress made in work on goals.
- (5) Evaluation of work done on problem by pupil, teacher, and parent.

School Lincoln H. S.

Production and income earning activities in homemaking education program:
(Include work done at school and at home as a part of the class program)

No. new garments made 135 No. articles furniture refinished 1
 No. garments renovated 50
 No. household article made 108 No. home gardens cultivated 8
 No. jars food canned 75 No. pigs raised none
 No. meals prepared and served 30 No. chickens raised none
 No. home nursing or first aid articles made or improvised none

Other production activities:

How many class periods per week are devoted to work with high school faculty and pupils in developing the core curriculum?.....

Are you helping pupils to develop homemaking experiences as a part of the regular units of work in elementary grades?..... No

Check grades in which homemaking experiences are developed with your assistance.
Grades 5 _____; 6 _____; 7 _____.

Are you teaching separate classes for pupils in the elementary school? No

Enrollment: Boys _____; Girls _____.

Are any over-age elementary pupils being enrolled in regular high school home-making classes? No Enrollment _____.

Check ways in which you and your pupils have assisted with the school lunch program:

Supervision ; Preparation of food by pupils in home economics classes _____;
 Home economics pupils assist in lunch room ; Instruction of lunch room workers _____;
 Planning menus ; Buying food ; Keeping accounts _____;
 Assist in serving food ; No. weeks school lunch was served _____; Total hours given daily to lunch room work _____; Average number pupils served daily 45;
 Number of these pupils receiving free lunches daily 5.

School Lincoln H.S.

List ways in which housing and equipment of your home economics department has been improved:

Desk repaired, refinished a flower stand
repotted plants,

List new pieces of equipment added: Sewing Machine, Pinking
shears

State value of new equipment added: \$78.00 The value is actually
10% more since we were given a 10% reduction.

Home economics' reference books as to subject:

	General Foods	Clothing	Child Care	Home Manage- ment	Family- Relat.	Consumer Education
No. books on hand	41	30	4	32	5	1
No. books added this yr.	none	none	none	none	none	none
No. books needed next yr.	"	"	"	"	"	"

Did your girls have a club this year? no; Enrollment _____.

Number club meetings held during school year _____

Did your club participate in: County Rally? _____; District meeting of club
representatives? _____; Joint banquet with F. F. A? _____

How many girls in your home economics classes are enrolled in 4-H Clubs? 10

PART II. NARRATIVE

This part of the report should be typed on business size stationery.
Please write name of school on each sheet.

1. If you are making cumulative records on pupils, attach one or more records (copies) to this report.
2. Describe work done by pupils on the solution of problems related to the present war emergency. Select any two problems from the following areas or others not covered here with which you have dealt in class this year:

How can families be well fed?
How can the family income be used to meet urgent family needs?
How can families care for the sick in the home?
How can family morale be maintained?
How can families be housed adequately?
How can families and communities cooperate to meet emergencies?

Describe work in outline form according to the following steps:

- a. Nature of the problem.
 - b. Purposes developed by pupil or pupils in dealing with the problem.
 - c. Significant work done by pupils in work on the problem, both at home and at school.
 - d. Results.
3. Enclose with this report pupil records of work done on home problems which resulted in significant growth of the girl. Attach a short statement of why you feel this has been of value to the pupil.
 4. If you have participated in one or more of the following types of cooperative work in furthering education for home and family life in the school and community, please include a description of the main features of work done.
 - a. Work with elementary teachers in development of a program for children in grades.
 - b. Work with core curriculum teachers in development of experiences in homemaking in the eighth grade.
 - c. Work with the agriculture teacher in developing a joint program of home economics and agriculture.
 - d. Work with other teachers in developing a program of adult education.
 - e. Work with some other agency or agencies to develop education for home and family life. Special emphasis should be given to reporting on work with the County Agriculture Board and the local Defense Council.

* Home problem defined on page 4.

School Lincoln H. S.

- f. Work with other teachers in school or other agencies in the furthering of education for out-of-school youth.
- g. Describe what you have done to emphasize teacher-pupil-parent cooperation in building the home economics program in your school.
- h. For what purposes have the homemaking facilities in your school been used other than for regular in-school home economics classes?

If you have held one or more adult or out-of-school youth classes this year please state the problems dealt with by the group or groups.

Attach report on home economics club (The report should be made by the girls):

- a. Objectives for year.
- b. Programs.
- c. Achievements.

Outline the goals you have for the development of your instructional program for next year.

Signed

Margaret Harmon
Teacher

Approved:

O. B. Emerich
Division Superintendent

Date May 20, 1942