

Distribution: One to each elementary teacher and one to each high school department.

Lincoln, Virginia
March 24, 1947

Dear Principal:

The Music Committee has met and formed further plans for the Music Festival. This will be held May 16th at Lincoln, Leesburg, Aldie and Lovettsville.

Rehearsals will be held at each of the schools where Festival is held at 10 o'clock A. M. on May 2 and May 9. School busses may be used if needed for the Festival and for not over two practices. If for any local reason these dates have to be changed please contact your participating schools.

At the different schools we are asking the following people to serve:

	<u>Aldie</u>	<u>Leesburg</u>	<u>Lincoln</u>	<u>Lovettsville</u>
Programs and Stage	- Mrs. Elgin	Mr. Hutton	Mr. Warner	Mr. Kane
Seating and Ushers	- Miss Andrews	Mr. Diedrich	Miss Pettit	Mrs. Beavers
Parking of Cars	- Mr. diZerega	- - - -	Mr. Simpson	Mr. Womeldorph
Assignment of Groups to Rooms and Seating of Groups	- Mrs. Dick	Mrs. Palmer	Mrs. Kephart	Mrs. E. Myers

We are asking that the principal at each school select a director for each of the primary and upper grade choruses. The Music Committee will be glad to make suggestions if you need them. The list of songs selected for these groups has been sent you and we hope you are at work on them.

Because of the lack of space we are asking that each school send only fifteen children to represent each of the different groups.

Glee Clubs will be directed by their own leaders and may have fifteen minutes of the program.

For entertainment besides songs we suggest: Rhythm Band, Dances (Folk), Flutes, Choral Speaking, Teachers' Singing Group.

The entire program should not be more than one hour and fifteen minutes and should start promptly at 8:00 P. M. The following plan is suggested and may be varied if it seems wise -

1. Primary group
2. Special numbers
3. Upper grade group
4. Special numbers
5. Glee Club groups

Most sincerely yours,

J. Lupton Simpson
Chairman R.M.E.
Music Committee