

COMMONWEALTH OF VIRGINIA
STATE BOARD OF EDUCATION
Richmond 16

Report of Principal Employed Twelve Months

Name of Principal J. Lupton Simpson School Lincoln H.S. Address Lincoln, Va.

Date on which Principal began summer work June 17

1. List the major jobs around which your summer program was organized. Star those which are directly related to meeting the problems reported in the 1945-46 Statement of Progress.
 1. ***Conducting rather a thorough study of the type and grade of work done by pupils coming into the 8th grade of the Lincoln High School from the feeder schools.**
 2. **Conferences with veterans, parents and students.**
 3. ***Improving the over-all program of the school-- cafeteria, physical and health education, schedules, guidance program, etc.**
 4. **Study of bus routes preparatory to drawing a map of our transportation system.**
(over)
2. State specifically what was accomplished through your summer program. Give numbers wherever possible for those items which lend themselves to quantitative interpretation. (Use other side if necessary)
 1. **Definitely improved my knowledge of our transportation system and the location of the homes of students.**
 2. **Filled out approximately fifty-seven transcripts of school records and carried on what seemed to me to be an unusually heavy office correspondence.**
 3. **Organized a program of study for three of my in-service boys and advised seven veterans relative to continuing their education. I spent some time evaluating AFIC credits.**
 4. **I was instrumental in having six drop-out students return to school this session. These were students that I felt would profit from the experience.**
 5. **Through my study of the work and ability of pupils coming into the 8th grade I find that I am better prepared to work with the guidance counselor relative to our grouping of pupils.**
 6. **I planned programs, schedules, activities, etc. To be READY through planning can be the source of great satisfaction.**
3. List by field of work the school personnel under principal's supervision during summer. Indicate ways that principal worked with lay groups and if summer school was attended, give dates and number of weeks of attendance.
 1. **I attended the conference of full time principals conducted at Fredericksburg. This conference was under the leadership of Dr. Wilkerson of the State Department.**
 2. **I attended the Institute at Harrisonburg conducted by the State Board of Education.**
4. Remarks: (Relationship of accomplishments to improvements in the 1946-47 session suggestion for improving the summer program, and the like.)

I am confident that my work during the summer is reflected in the operation of my school. If this were not so, my work could not be justified.

Conferences - when the groups are small and informal - are helpful to me. Here I have an opportunity to exchange ideas.

O. H. Emeuch
Division Superintendent

J. Lupton Simpson
Principal

Oct. 3, 1946
Date

Lincoln, Va
Address for mail

1.

5. Study of drop-outs
6. Routine office work
7. Correspondence with officials of other high schools (3)
relative to improving our program of guidance and student
government.