

Program for Loudoun County Teachers' Institute

Leesburg, Virginia - September 8, 1931.

10:30 A. M. to 3 P. M.

1. Devotional Exercises
2. Addresses by Members of County School Board
Messrs. E. L. Norman and M. B. Costello
3. The Teacher and Professional Reading
4. Possible Benefits of a County School Library
5. Business Meeting of Education Association
6. Remarks by New Home Demonstration Agent-
Miss Penelope Morgan
7. School Entrance Ages
8. Improving the Enforcement of the Attendance Law
9. New Text Books
10. Visits by Salesmen
11. Purchase of Supplies
12. The State's Proposed New Financial Plan
13. State-wide Testing Program- Grades 4 to 7
14. Special Free Teacher Helps for New Texts
15. County Literary Contests
16. Lesson Plans
17. Faculty Meetings
18. Physical Education - Mr. Boyd Graves

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Part of Above Topics Will Be Discussed in The Afternoon
By Teachers of the Larger Schools While the One and
Two -Room Teachers Meet Separately With Program as
Follows.

1. Schedules- Mrs. Enile Windle
2. Leading Educators and Their Themes - Miss Helen Einstein
3. Physical Education- Mr. Boyd Graves

Lunch From 12:30 to 1:30

EDUCATION 246F - SUPERVISION OF RURAL SCHOOLSCRITERIA FOR JUDGING TEACHERS' MEETINGSSuggested by F. W. Dunn

1. Teachers' meetings should definitely and materially contribute to the improvement of instruction.

To this end they should:

2. Deal with common needs of the teachers concerned, well recognized by them.
3. Focus on a few matters, carried far enough to eventuate in practice.
4. Provide for teacher participation to a high or increasing degree.

For the most profitable use of teachers' meetings as an agency of supervision it is necessary that the supervisor:

5. Integrate all meetings with the total supervisory program of the year.
6. Take care that all meetings are carefully planned.
7. Take care that all demonstrations be of the highest quality possible.
8. Make provision for motivating as well as informing factors, that may increase the probability of use by the teachers of the ideas, principles, or procedures developed.

Criteria Used by Miss Helen Heyl in Evaluating Rural Teacher Conference, (in New York State Education, March 1928, pp. 520-522)

1. Has the conference a central theme or major topic?
2. Is it based on actual needs observed by the superintendent and does it give specific help adapted to the conditions existing in the schools?
3. Is the work well rounded out and made sufficiently definite as to what to do and how to do it, for the teachers to carry it directly back into their own classroom practice?
4. Do teachers participate in the program?
5. Is the program of suitable length and nature to maintain active attention throughout?

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Memo. for Institute

Opening Song — Miss Gunn Mrs. di Zerega
Scripture — — Mr. Hutter
Prayer — — a. 11

Present Miss Ott — Welcome 19 new

Present Mary Nichols

Present Frances Whitman (Assoc. Meeting)

Roll Call - New Secretary. New Teachers Stand - 19 new-

Welcome 19 new.

Group Meetings

Elementary. In Auditorium

High Posted on doors

Mr. di Zerega in Science Room.

Mrs. Mary
Thomas