

COMMONWEALTH OF VIRGINIA
STATE BOARD OF EDUCATION
RICHMOND 16

March 31, 1954

SUPTS. MEMO NO. 2999

TO: The Division Superintendents

FROM: J. L. Blair Buck, Coordinator of Teacher Education

SUBJECT: Summer School Scholarships (Number)

The money allocated for Summer School Scholarships (1954) will allow every school division to have a number equal to five per cent of the total number of teachers in the division. Many divisions fail to use the allowable quota and divisions desiring more than this tentative quota can usually have such an increase.

We have found that it is advisable to have applications submitted for all eligible applicants in each division and to have these numbered serially in the order of preference desired. These applicants whose numbers range from one to a point in the series which represents five per cent of the total number of teachers, can be given assurance of acceptance (if eligible). Those beyond this point must wait for assurance from this office.

We hope it will be practicable for you to get all of the applications from your teachers by May 1, 1954.