

Purcellville, Va.

To Loudoun Teachers:

The county Teachers' Institute will be held in the Leesburg Court House (1st morning) on Sept. 12 and 13. Teachers will be expected to answer roll call at any time between the opening and closing hours shown on program. Your attention is called to the following resolution passed by the County School Board at its July meeting:

"Teachers will be paid full salary for time attending the county institute and will be paid mileage at the rate of 4 cents per mile each way from their respective school house each day if said teachers are in attendance all of each day, provided that any teacher failing to attend all or part of either day shall be fined, in addition to the loss of salary for that time, an amount equal to one-half of salary for the time absent. Absent teachers who present a reasonable excuse to the division superintendent shall not be fined."

Note plan for institute on reverse side of this sheet. Subjects and speakers are not assigned for the greater part of the program because it is our desire to give each teacher an opportunity to have her own problem discussed. Discussions will be informal and of the Round Table Style.

All white schools except the high schools will open on the 16th of September unless a change of date is made by the district board.

I hope to see you at the institute.

Very sincerely yours,

Division Superintendent.

Program for  
Loudoun County Teachers' Institute

Leesburg Court House and School House

Thursday, Sept. 12, 1918:

- 10.00 A. M.—1. Opening Exercises.  
2. Address by Division Superintendent.  
3. Patriotic Address by Rev. G. T. Baker.  
4. Address by Junior Red Cross Speaker.  
5. Organization of Teachers' Association.  
12.30 to 1.30—INTERMISSION.

Afternoon Session will be held in sections as follows:

1. One-room Teachers—Mrs. N. M. Vincel, Presid'g
  2. Primary Grade (1-4) Teachers—Miss Winifred Potterfield Presiding.
  3. Grammar Grade Teachers—Miss Eliza Lunceford Presiding.
  4. High School Teachers—Mr. A. T. Felts Presid'g.
- 3.30—ADJOURNMENT.

Friday, Sept. 13:

- 10.00 A. M.—(Meetings in Sections as above).  
12.30 to 1.30—INTERMISSION.  
1.—Reports from Each Section of Conclusions Reached as a Result of Discussion.  
2. General Discussion of School Matters.  
3.30—ADJOURNMENT.

ALL WHITE TEACHERS ARE REQUIRED TO ATTEND.  
(SEE OTHER SIDE)