

Workshop
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Leesburg, Virginia
May 12, 1948

Teachers:

As a result of your many requests a work shop is being planned for August 30 to September 3, the week prior to the opening of school.

After considering the various needs which you have expressed, we think that "PLANNING FOR THE ORGANIZATION OF OUR SCHOOLS FOR LIVING AND LEARNING", might be a good theme for this work shop. What do you think?

In order to plan an effective work shop, we request that you check the items you would like to have considered and number them in the order of preference. Also, there is space provided for additional suggestions.

It is important that you return this questionnaire to me not later than Wednesday, May 19.

Sincerely,

O.L. Emerick

O. L. Emerick
Division Superintendent

OLE:lc

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I. Organizing A Class For Living and Learning.

- _____ 1. Developing a functional philosophy of education.
- _____ 2. Creating a stimulating classroom invironment.
- _____ 3. Planning for a balanced program.
- _____ 4. Providing for effective pupil-teacher planning.
- _____ 5. Studying children.
- _____ 6. Grouping children.
- _____ 7. Promotion policies.

List any additional problems you might have.

II. Guiding and Evaluating the Learning and Experiences of Children.

_____ 1. Reading. (List definite problems.)

_____ 2. Social Studies. (List definite problems.)

_____ 3. Functional use of materials.

List any additional areas and problems you might have.

III. Providing For An Understanding Of and a Work Relation Between the School and the Community.

_____ 1. Parent-teacher relationship.

_____ 2. Community agencies.

IV. Developing An Adequate Guidance Program.

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V. Principal's Group. (Discussion of administrative problems)

_____ 1. Total school program.

_____ 2. Planned faculty meetings.

_____ 3. Visiting teacher-principal-teacher relationship.

_____ 4. Supervisor-principal-teacher relationship.

Name _____

P R O G R A M
IN SERVICE WORKSHOP

"ORGANIZING OUR SCHOOLS FOR LIVING AND LEARNING"

Leesburg High School

Leesburg, Virginia

August 30 - September 3 , 1948

IN-SERVICE WORKSHOP

"PLANNING FOR THE ORGANIZATION OF OUR SCHOOLS FOR LIVING AND LEARNING"

August 30 to September 3, 1948
Leesburg High School
Leesburg, Virginia

Monday-August 30

9:00 Registration and distribution of materials
9:20 General Session - Leesburg High School Auditorium

Presiding: O. L. Emerick, Superintendent of Schools
Invocation Rev. Lewis C. Sherer, Pastor of the Methodist Church, Leesburg, Virginia

Flag Salute

Music - *MRS. Arthur Jenkins*

Introductory Remarks - Purpose of Workshop

"ORGANIZING OUR SCHOOLS FOR LIVING AND LEARNING"

Richard C. Haydon, Assistant State Superintendent of Schools

10:45 Organization of the workshop.

Adelaide Dale - Elementary Supervisor

11:00 Recess (10 minutes)

11:10 Group organization and method of working

"ORGANIZING OUR SCHOOLS FOR LIVING AND LEARNING"

- Planning a balanced program
- Providing effective pupil-teacher planning.
- Creating a stimulating classroom environment
- Grouping children or individualizing instruction.
- Discussion of promotion policies

Group 1 (Teachers of Grade 1) Room 3

Chairman: Mary Hutton

Recorder: Hester Payne

Group 2 (Teachers of Grades 2 and 3) Room 13.

Chairman: Jean Carl

Recorder: June Fields

Group 3 (Teachers of Grades 4 and 5) Room 6

Chairman: Cecelia Leigh

Recorder: Sue Lipps

Note: Books and other materials may be checked out for over night use each day at 3:30. They should be checked in before 9:00 A.M. on the following day.

Group 4 (Teachers of Grades 6 and 7) Room 15

Chairman: Alta Nucc

Recorder: Helen Simpson

Group 5 (Teachers of Grade 8 and high school) Room Library

Chairman: A. L. Hutton

Recorder: Lydia Barton

Check up each morning in contact with

America - No Roll - Teachers - New Teachers.

Bells?

12:00 Luncheon Leesburg High School Auditorium
1:00 Continuation of group work
2:20 Recess (10 minutes)
2:30 Continuation of group
3:30 Adjourn

Tuesday-August 31

9:00 General session for announcements, reports, etc.
Leesburg High School Auditorium
9:30 Group work continued
10:30 Recess (10 minutes)
10:40 Group work continued
12:00 Luncheon Leesburg High School Auditorium
1:00 General Session Leesburg High School Auditorium

Presiding: O. L. Emerick, Superintendent of Schools
Music
Remarks

"READING AS A DEVELOPMENTAL PROGRAM"

2:20 Recess (10 minutes)
2:30 Group work (Reading) ←
3:30 Adjourn

Wednesday-September 1

9:00 General session for announcements, reports, etc.
Leesburg High School Auditorium
9:20 Group work continued (Reading)
10:30 Recess (10 minutes)
10:40 Group work continued (Reading)
12:00 Luncheon Leesburg High School Auditorium
1:00 Group work continued (Reading)

Principal's meeting Room Auditorium
a. Total School Program
b. Planned faculty meetings
c. Visiting teacher-principal-teacher relationship
d. Supervisor-principal-teacher relationship

Chairman: Charles Monroe
Recorder: Paul Gentry

2:00 Meeting with the bus drivers, principals and superintendent
2:20 Recess (10 minutes)
2:30 Group meetings continued
3:30 Adjourn

Thursday-September 2

9:00 General session Leesburg High School Auditorium

Presiding: Alice Cady, Visiting Teacher for Loudoun
County Schools
Music

"TEACHER-PARENT RELATIONSHIP"
F. O. Wygal, State Department of Education

"SCHOOL HEALTH PROBLEMS"

Dr. Charles Souder, Health Department of Loudoun County

10:30 Recess (10 minutes)

10:40 Panel discussions

"WHAT'S GOOD AND WHAT'S WRONG WITH OUR SCHOOLS"

Panel 1 (Groups 1 and 2) Room Library

Moderator: Mary Hutton

Recorder: Hester Payne

Panel 2 (Groups 3 and 4) Room 6

Moderator: Alta Nuce

Recorder: Helen Simpson

Panel 3 (Group 5) Room 15

Moderator: A. L. Hutton

Recorder: Lydia Barton

12:00 Adjourn

8:00 Meeting of parents, teachers and other interested people.

Presiding: W. T. Smith, Chairman of the Loudoun County
Schools

Music

Address--Henry J. Palmieri, Chief Probation Officer,
Richmond, Virginia

Social Hour

Friday-September 3

9:00 General Session Leesburg High School Auditorium

Loudoun County Education Association Meeting
Community Singing
Greetings

Adelaide Dale, President of the Association

W. T. Smith, Chairman of Loudoun County School
Board

O. L. Emerick, Superintendent of Schools
Professional Enrollment

9:45 Principal's meeting continued

Group meetings for summarizing their findings

12:00 Luncheon Leesburg High School Auditorium

1:00 General Session Leesburg High School

Group reports

Plans for follow up work

Workshop evaluation

Grateful acknowledgment is made for the time and the very valuable
help given to us at this workshop-----

To Joel Kidd--High School Counselor of Madison College
To Elizabeth Henson of the State Department of Education
To Dorothy Edwards of the Laidlaw Publishing Company
To F. O. Wygal of the State Department of Education
To R. C. Haydon of the State Department of Education

To Esther Westendorf of the D. C. Heath Publishing Company
To Henry Palmieri, Chief Probation Officer of Richmond, Virginia
To all the members of the various committees and others who
have given so much of their time and help in making this work-
shop a success.