

PRINCIPAL'S CONFERENCE
SCHOOL BOARD OFFICE
LEESBURG, VIRGINIA
DECEMBER 6, 1955
4:00 P. M. to 5:00 P. M.

The principals meeting was called to order by Mr. Frank Robinson, the chairman. The minutes of the previous meeting were read. A correction of the minutes was requested by Mr. Frederick L. Hutchison concerning his presence at the last meeting.

The following principals and staff were present:

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| 1. Mrs. Margaret Cockerill | 10. Mrs. Frances Mayse |
| 2. Mrs. Dorothea Feigley | 11. Mr. Charles Monroe |
| 3. Mr. O. L. Emerick | 12. Mrs. Eliza Myers |
| 4. Mrs. Beatrice Foster | 13. Mr. Frank Robinson |
| 5. Mr. Caleb J. Gibson | 14. Mrs. Ruth Schulke |
| 6. Mr. Darold Hart | 15. Mrs. Alice Cady |
| 7. Mr. George Grove | 16. Mr. James C. McBride |
| 8. Mrs. Phoebe Litton | 17. Mr. Frederick Adrian |
| 9. Mrs. Mary B. Lightner | |

Mr. Caleb Gibson distributed an evaluation survey questionnaire from Dr. Harold K. Jack, State Department of Education, Richmond, Virginia. Mr. Gibson requested a discussion of this survey by principals and faculty members. After the discussion he requested that the questionnaire be returned to the School Board office.

The following new business was discussed:

I. Principals Hand Book

- A. Mrs. Feigley made the motion that Mr. Emerick prepare a hand book for principals. Mrs. Beatrice Foster seconded the motion.
- B. Mr. Emerick reminded the group that a four page bulletin has been prepared for this purpose.
- C. Mr. Emerick suggested that Mr. Gibson and Mrs. Schulke along with Mrs. Cady work on this project.
- D. The above suggestions were included in the original motion, voted upon, and carried.

II. Longer School Day

- A. A discussion was held on the longer school day that has been voted by the Loudoun County High School P. T. A.
- B. Mr. Charles S. Monroe questioned the importance of the proposed fifteen minute activity period.
- C. Mr. Caleb Gibson stated that eighty percent of the present schools have a six period day. He discussed the advantage of fifty minute periods versus fifty-five minute periods.
- D. Mr. Charles S. Monroe made the motion that due to the lateness of school children returning home from school, we the principals of Loudoun County go on record; that we do not wish the school day lengthened. Mrs. Margaret Cockerill seconded the motion. It was passed unanimously.

III. Geography-History Text Book

- A. Mr. Emerick discouraged the teaching of the seventh grade geography-history. He expressed confidence in the finding of last years texts.
- B. A survey was made of the thirteen principals present if they favored teaching Virginia with or without the aid of a text book. The results were, eleven to two favoring the use of last years text.
- C. Mr. Emerick asked that all principals make an inventory of all available text books and to report their findings at the next Principals Conference.

IV. Gray Committee Report:

- A. Mr. Emerick stressed the importance of being well informed on this issue.
- B. A ballot and memo, on how this report affects us as principals, were distributed.

V. Mrs. Schulke made the following announcements:

- A. Guide Books "Identifying Children Who Need Help" are now available at \$2.00 per copy to schools. The original price of \$3.25 being reduced by the Middleburg Community Center's Contribution of \$1.25 per copy.
- B. The School Dentist's work schedule is arranged in accordance with school requests.
- C. Please return all seventh grade tests books, results and manuals.
- D. All principals please pick up teaching manuals in the outer office.

- VI. A. Mr. Charles S. Monroe expressed our appreciation to Mrs. Schulke and Miss Ruth Emerick for the very nice refreshments which they served.
- B. Mr. Monroe made a motion that fifty cents be paid monthly to take care of refreshments. Mrs. Frances Mayse seconded this motion and it was carried.

Fred S. Adrian
Secretary